

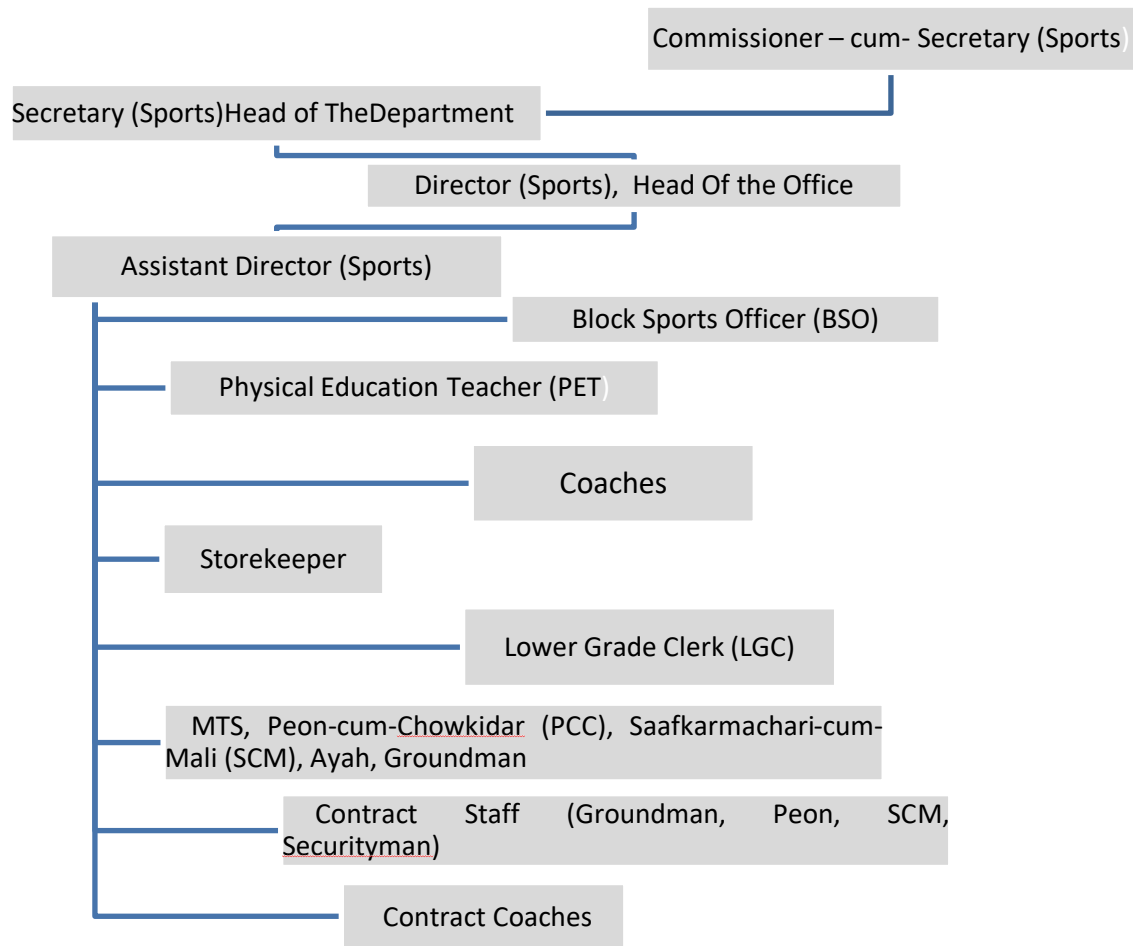
Information in respect of Directorate of Sports & Youth Affairs, Sri Vijaya Puram as per the Section 4 of manual of RTI Act 2005 for uploading in the official website of Andaman & Nicobar Administration.

I. The particulars of its organization, functions & duties

ORGANIZATION

Presence and Organizational Setup

The Department of Sports & Youth Affairs functions from its Office situated in the Netaji Stadium, Sri Vijaya Puram



Functions:-

The Department of Sports and Youth Affairs is the Nodal Department for implementing various programme relating to Youth Affairs and Sports in these Islands. The Department in association with State Sports Council, Sports Authority of India, Department of Education and different UT Level Sports Associations is working towards promotion of Sports in these Islands. Special attention are being given to the sports activities in which the islands sportspersons have potential and medal winning prospects, such as the sports like Canoeing, Kayaking, Rowing, Cycling, Football, Badminton, Swimming, Archery, etc. Teams in these disciplines were deputed in the various Junior/Senior National level championships organized in mainland.

Duties:-

➤	Administration and maintenance of sports infrastructures under this department like Netaji Stadium ground, Multi-purpose hall, Fitness cum conditioning hall, Squash court, Velodrome, Indoor cricket stadium etc.
➤	Organizing different sports activities and sports coaching under the State Sports Council.
➤	Holding coaching camps, special training programmes for preparation of teams for participation in National Level Competitions.
➤	Creation of Various Sports Infrastructure under Khelo India Scheme.
➤	Development of Play fields.
➤	To coordinate activities of State Associations in different Sports discipline with National Federation/ Associations.

➤	Implementation of Cash Awards incentive schemes for the Islands Sportspersons.
➤	To enable Island sports persons to participate in Khelo India Programme.
➤	Organizing the programmes under the policies and schemes launched by Gol–Khelo India scheme and National Youth Corps.

II. The Powers and Duties of its Officers & Employees:-

<u>Secretary (Sports & Youth Affairs)</u>	
➤	Overall supervision of the activities of the Department, Grant- in- Aid, General Secretary of State Sports Council.
➤	Head of the Department.
➤	1 st Appellate Authority for the PIO of the Directorate of Sports and Youth Affairs.
<u>Director (Sports & Youth Affairs)</u>	
➤	Overall monitoring of activities of the Department.
➤	Head of Office.
➤	PIO for the Department of Sports and Youth Affairs.
<u>Assistant Director (Sports & Youth Affairs)</u>	
➤	Supervision of staff posted to Directorate of Sports and Youth Affairs.
➤	Providing suitable direction/advice to the subordinate staffs.

III. The procedure followed in the decision making process, including channels of supervision and accountability.

➤	Grant-in-Aid is being sanctioned to the sportspersons representing Andaman & Nicobar Islands participating in the International, National and State Level Championships, registered associations under State Sports Council based on recommendation of Scrutiny Committee and approval of the competent authority with concurrence of the Finance Department of the A&N Administration.
➤	Decisions are made in the accordance with the guidelines, instructions, rules and regulations formed thereto.
➤	For supervision and accountability, there are periodical coordination meeting followed by Audit.
➤	Maintaining prescribed channel for submission of proposal, scrutiny, examination, concurrence and approval.

IV. The norms set by it for the discharge of its functions.

➤	As per the norms laid down by the Govt. Of India.
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V. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

➤	CCS(CCA)Rules,1965
➤	CCS (Conduct)Rules,1964
➤	All rules are applicable to Central Govt. Employees.
➤	Department of Sports and Youth Affairs Rules for Grant–in–Aid to registered associations etc.
➤	Instruction/Orders/Guidelines issued by the A&N Administration and GOI from time to time.

VI. A Statement of the categories of documents that are held by it or under its control.

➤	Budget Estimates.
➤	Expenditure Statements.
➤	Other records related to release of funds.
➤	Details of assets created.
➤	Service records of the employees.
➤	Infrastructures under the control of the department in different parts of the islands.

VII. The particulars of any arrangements that exit for consultations with or representation by the members of public in relation to the formulation of its policy or implementation thereof.

➤	Through publishing in newspaper, departmental website and electronic media.
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VIII. A statement of the boards, councils, committee and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meeting are assessable for the public.

➤	Andaman and Nicobar State Sports Council of Andaman and Nicobar Islands.
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IX. A directory of its officers and employees.

SI. No	Officers/ Subordinates	Telephone No	E-mail ID
1	Director (Sports & Youth Affairs)	03192-35846	directorsportsani@gmail.com
2	Assistant Director (Sports & Youth Affairs) (On diverted capacity)	-do-	-do-
3	Block Sports Officer	-do-	-do-
4	Coaches	-do-	-do-
5	Physical Education Teacher (On diverted capacity)	-do-	-do-
6	Primary School Teacher (On diverted capacity)	-do-	-do-
7	Lab Assistant (On diverted capacity)	-do-	-do-
8	Storekeeper	-do-	-do-
9	Lower Grade Clerk	-do-	-do-
10	Multi Tasking Staff	-do-	-do-
11	DRM	-do-	-do-
12	Contractual employees	-do-	-do-

X. The Monthly remuneration received by each of its officers and employees, including the system of compensation as provider in its regulations:-

SI. No	Officers/ Subordinates officers	Designation	Remuneration in Rs. (monthly)
1	Shri. L. Kumar	Secretary (Sports and Youth Affairs)	Salary being drawn from A & N Administration.
2	Shri. Vikram Singh	Director (Sports and Youth	Salary being drawn at

		Affairs)	Education department.
3	Shri. Biswanath Sen	Assistant Director (Sports and Youth Affairs)	Salary being drawn at DEO Wimberlygunj.
4	Shri. Joy Pinto	Block Sports Officer	Level- 06
5	Dr. V. Selvam	Coach (Swimming)	Level- 09
6	Shri. Jhony Romal	Coach (Canoeing)	Level- 06
7	Shri Nagesh Rao	Physical Education Teacher	Salary being drawn from GSSS RBV, Sri Vijaya Puram.
5	Shri. U Gandhi	Physical Education Teacher	Salary being drawn from GMSSS Ferrargunj.
6	Shri. A.G. Praveen Rao	Physical Education Teacher	Salary being drawn from GSSS Ranagchang Sri Vijaya Puram.
6	Dr. Usha Rani	Physical Education Teacher	Salary being drawn from GSSS Haddo (Tel.) Sri Vijaya Puram.
7	Shri. M. Mariappan	Primary School Teacher	Salary being drawn from GSSS Model, Sri Vijaya Puram.
8	Shri. Anil Kumar	Lab Assistant	Salary being drawn from PM SHRI GSSS Prothrapur.
9	Shri. Jackson Narayan	Fitness Instructor	Salary being drawn from Vikas Bhawan, ANIIDCO Ltd., Sri Vijaya Puram.
10	Shri. N Ummer Farooque	FCL/Coach (Archery)	Salary being drawn from The Range Officer, Manarghat Range, South Andaman Division.
11	Shri. J. Jaison	Storekeeper	Level- 04
12	Shri. V.S. Rajan	Lower Grade Clerk	Salary being drawn from DEO Rangat.
13	Shri. J. Venkatesh	Lower Grade Clerk	Level- 02
14	Ms. Alice Angel Lakra	Lower Grade Clerk	Level- 02
15	Shri. Kunal Saha	Lower Grade Clerk	Level- 02
16	Shri. Kalimuthu	Multi Tasking Staff	Level -03
17	Shri. Kanai Mandal	Multi Tasking Staff	Level -03
18	Smti. Meena Rani Mandal	Multi Tasking Staff	Level -03
19	Shri. Aboobacker	Multi Tasking Staff	Level- 02
20	Shri. Sathya Narayan	Multi Tasking Staff	Level- 03
21	Shri. Kumarswamy	Multi Tasking Staff	Level- 03
22	Shri. M. Ramesh	Multi Tasking Staff	Level- 01
23	Smti. Anita Raj	Multi Tasking Staff	Level- 01
24	Ms. K Bhawani	Multi Tasking Staff	Level- 01
25	Smti. B. Shalini	Multi Tasking Staff	Level- 01
26	Ms. Swathy Ajay	Multi Tasking Staff	Level- 01
27	Shri. Nikhil Kumar	Multi Tasking Staff	Level- 01
28	Ms. Anu Yadav	Multi Tasking Staff	Level- 01
29	Ms. M. Kavya	Multi Tasking Staff	Level- 01
30	Shri. Kishen Lall	DRM	DRM @ 1/30 th of Basic pay of Rs. 18,000/- + DA
31	Smti. Amala	DRM	DRM @ 1/30 th of Basic pay of Rs. 18,000/
32	Shri. G. Naresh Kumar	DRM	DRM @ 1/30 th of Basic pay of Rs. 18,000/
33	Shri. Ashutosh Mondal	Contractual	Basic pay of Rs. 18,000/- + DA
34	Shri. O. Aboo Backer	Contractual	Basic pay of Rs. 18,000/+

			DA
35	Smti. Indira Devi	Contractual	Basic pay of Rs. 18,000/+ DA
36	Shri. P. Khalid	Contractual	Basic pay of Rs. 18,000/+ DA
37	Shri. S. Gafoor	Contractual	Basic pay of Rs. 18,000/+ DA
38	Shri. Chinnappan	Contractual	Basic pay of Rs. 18,000/+ DA
39	Smti. Urmila Sarkar	Contractual	Basic pay of Rs. 18,000/+ DA
40	Shri. A. Murugan	Contractual	Basic pay of Rs. 18,000/+ DA
41	S. N. Abdul Razaque	Contractual	Basic pay of Rs. 18,000/+ DA

XI. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements.

➤ The total budget allocated for the current financial year stands at ₹5, 76, 50,000 (Rupees Five Crores Seventy-Six Lakhs and Fifty Thousand Only). This allocation has been judiciously distributed under the **Revenue** and **Capital** expenditure heads, in alignment with the approved operational and programmatic requirements.

Major Head	Budget Estimate 2025-26
2204 Revenue	
2204.00.104.33.01.01 Salaries	14000
2204.00.104.33.01.02 Wages	1000
2204.00.104.33.01.05 Rewards	200
2204.00.104.33.01.06 Med TT	300
2204.00.104.33.01.07 Allowances	12000
2204.00.104.33.01.08 LTC	300
2204.00.104.33.01.11 DTE	300
2204.00.104.33.01.13 OE	10000
2204.00.104.33.01.16 Printing and Publication	50
2204.00.104.33.01.19 Digital Equipment	100
2204.00.104.33.01.24 Fuel and Lubricants	200
2204.00.104.33.01.31 Grant in Aid	8000
2204.00.104.33.01.40 Awards and Prizes	2500
2204.00.104.33.01.49 Other Revenue Expenditure	300
TASP	
2204.00.796.01.00.01 Salaries	500
2204.00.796.01.00.07 Allowances	200
2204.00.796.01.00.13 OE	200
Total Revenue	50150
4202 Capital	
4202.03.102.03.00.71 ICT Equipment	200
4202.03.102.03.00.72 Building and Structures	6300
4202.03.102.03.00.74 Furniture and Fixtures	1000
Total Revenue	7500
Revenue + Capital	57650

➤ The particulars of the proposed expenditures

- **Capital Expenditures:** Renovation of stadiums, construction of training centers
- **Recurrent Expenditures:** Staff salaries, utility costs, routine maintenance

	<ul style="list-style-type: none"> • Programmatic Expenditures: Sports Coaching, talent, event hosting.
➤	Disbursement Mode <ul style="list-style-type: none"> • Quarterly Fund Releases to each operational unit or affiliated body • Direct Transfers to agency-managed accounts • Reimbursement System for pre-approved and verified expenditures <p>All disbursements are tracked via the government's financial system to ensure transparency and compliance.</p>

XII. The manner of executive of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

➤	Cash award for different level of competition and different position achieved shall be awarded to sports persons under the Award and prizes budget head.
➤	An amount of Rs. 18,26,523/- is sanctioned as Grant-in-Aid to registered associations under the State Sports Council, based on the recommendation of the security committee and approval of the competent authority with the concurrence of the Finance department of the Administration.

XIII. Particulars of recipients of concessions, permits or authorizations granted by it.

➤	Registered sports associations under State Sports Council.
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XIV. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

➤	Important notices, tenders and vacancy notification are being uploaded in the websites followed by publication in the local newspapers. These are also available in the departmental notice board.
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XV. The names, designations and other particulars of the Public information Officers.

Sl. No.	Name of the Establishment	Designation	Particulars
1	Directorate of Sports and youth Affairs	Secretary (Sports and Youth Affairs)	First Appellate Authority
2		Director (Sports and Youth Affairs)	PIO

XVI. Such other information as may be prescribed and thereafter update these publications every year.

The information shall be updated every year and uploaded in the official website.